

# BOOKING FORM 2019

Section One Personal Details



Bucksmore  
EDUCATION

## STUDENT DETAILS

FIRST NAME	DATE OF BIRTH
FAMILY NAME	GENDER M F
NATIONALITY	FIRST LANGUAGE
PASSPORT N°.	MOBILE PHONE
EMAIL	

## PARENT/GUARDIAN DETAILS

TITLE	ADDRESS
FIRST NAME	
FAMILY NAME	COUNTRY
HOME PHONE	MOBILE PHONE
EMAIL	

## EMERGENCY CONTACT

FIRST NAME	RELATIONSHIP TO STUDENT
FAMILY NAME	PHONE

## ADDITIONAL STUDENT INFORMATION

IS THIS YOUR FIRST TIME AT BUCKSMORE?	YES	NO
STUDENT'S ENGLISH LANGUAGE LEVEL?	BEGINNER (A1) INTERMEDIATE (B1) ADVANCED (C1)	ELEMENTARY (A2) UPPER-INTERMEDIATE (B2) PROFICIENT/NATIVE (C2)
HOW DID YOU HEAR ABOUT BUCKSMORE?		
IF NON-EU, VISA LETTERS TO BE SENT BY EMAIL SCAN, REGULAR MAIL OR COURIER?	REGULAR MAIL EMAIL SCAN	COURIER SERVICE <i>Note: there is an extra cost of £40 for the courier service</i>
ARE YOU INTERESTED IN HOME TUITION BEFORE/AFTER YOUR SUMMER COURSE?	YES	NO

*If you tick 'YES', Bucksmore Homelingua will contact you using the email address provided above regarding home tuition options.  
For more information, please visit [www.homelingua.com/junior](http://www.homelingua.com/junior)*

# BOOKING FORM 2019

## Section Two Course Selection



**Bucksmore**  
EDUCATION

### ALL COURSES MUST BE TAKEN FOR A MINIMUM OF 2 WEEKS

Please tick the corresponding box for each week of your stay.

	Age Range	Week 1 25 June - 02 July	Week 2 02 - 09 July	Week 3 09 - 16 July	Week 4 16 - 23 July	Week 5 23 - 30 July	Week 6 30 July - 06 Aug	Week 7 06 - 13 Aug
<b>KING EDWARD'S SCHOOL, WITLEY</b>								
BUCKSMORE SUMMER JUNIOR	10-13							
ARTS EXPERIENCE	10-13							
STEM EXPERIENCE	10-13							
CODING	10-13		2-week course only		/			
<b>PLUMPTON COLLEGE, NEAR BRIGHTON</b>								
BUCKSMORE SUMMER JUNIOR	10-13							Course moves to King Edward's School from 09 July
BUCKSMORE SUMMER	13-16							
CODING	13-16	2-week course only		/				
ANIMAL CARE	13-16	2-week course only		/				
BUCKY ADVENTURE	13-16	2-week course only		/			/	
STEM EXPERIENCE	13-16							
<b>ST HILDA'S COLLEGE, OXFORD UNIVERSITY</b>								
BUCKSMORE OXFORD	13-16							
<b>KING'S COLLEGE LONDON</b>								
BUCKSMORE LONDON	13-16			/				Must be taken as a 2 or 4-week course
ADVANCED STUDIES PROGRAM	13-16			/				Must be taken as a 2 or 4-week course
<b>D'OVERBROECK'S, OXFORD</b>								
MEDICINE	13-16 & 16-18							
ENGINEERING	13-16 & 16-18							
BUSINESS & FINANCE	13-16 & 16-18							
MEDIA & COMMUNICATIONS	13-16 & 16-18							
PERFORMING ARTS	13-16 & 16-18							
<b>TONBRIDGE SCHOOL, TONBRIDGE</b>								
BOARDING SCHOOL EXPERIENCE	10-13							
YOUNG LEADERS	13-16							
<b>PEMBROKE COLLEGE, OXFORD UNIVERSITY</b>								
YOUNG LEADERS	16-18							
<b>THREE CAPITALS, TOUR OF UK</b>								
THREE CAPITALS	13-16							2-week course only
<b>UNIVERSITY OF PENNSYLVANIA, PHILADELPHIA, USA</b>								
BUCKSMORE PHILADELPHIA	14-17							
YOUNG ENTREPRENEURS	14-17							



Note: If this is your first time enrolling on the Advanced Studies Program, please complete the separate application form. Available at [www.bucksmore.com/downloads](http://www.bucksmore.com/downloads)

		Session 1	Session 2	Session 3
<b>MAGDALENE COLLEGE, CAMBRIDGE UNIVERSITY</b>				
ADVANCED STUDIES PROGRAM	Ages 16-18	7 - 20 July	21 July - 3 Aug	
<b>BRASENOSE COLLEGE, OXFORD UNIVERSITY</b>				
ADVANCED STUDIES PROGRAM	Ages 16-18	30 June - 13 July	14 - 27 July	28 July - 10 Aug
<b>CORPUS CHRISTI COLLEGE, CAMBRIDGE UNIVERSITY</b>				
UK UNIVERSITY PREPARATION	Ages 16-18	7 - 20 July	21 July - 3 Aug	
<b>THE EMIRATES ACADEMY, DUBAI, UAE</b>				
GLOBAL UNIVERSITY PREPARATION	Ages 16-18	18 - 31 Aug		

### OPTIONAL EXTRAS

#### PLUMPTON COLLEGE

Only available with Bucksmore Summer

HORSE RIDING?      N° of Weeks:  
ACTIVE ENGLISH?      N° of Weeks:

#### KING EDWARD'S SCHOOL

Only available with Bucksmore Summer Junior

HORSE RIDING?      N° of Weeks:  
ACTIVE ENGLISH?      N° of Weeks:

Note: It is only possible to take one extra per week.

2 x 1-hour sessions  
2 x 1.5-hour sessions

# BOOKING FORM 2019

Section Three Medical Information



## STUDENT MEDICAL INFORMATION

**IMPORTANT:** Please ensure that the medical form is completed accurately and in detail to enable us to provide the highest level of care for your child/student.

If you become aware of any issues (for example a mental health condition, medication being taken an allergy or any other) after you have sent in the application form it is your responsibility to tell us immediately. If students arrive with health (or mental health) conditions and we have not been fully informed of these it may affect our ability to properly look after them, and in some cases this may mean we are not able to accept them onto a course.

If necessary please send additional details to [info@bucksmore.com](mailto:info@bucksmore.com)

### DOES THE STUDENT HAVE ANY OF THE FOLLOWING?

PHYSICAL DISABILITIES?	YES	NO	ASTHMA?	YES	NO
LEARNING DISABILITIES OR DIFFICULTIES?	YES	NO	EPILEPSY?	YES	NO
ANY SPECIAL REQUIREMENTS OR NEEDS?	YES	NO	DIABETES?	YES	NO
ANY MENTAL HEALTH ISSUES?	YES	NO	OTHER?	YES	NO

IF YOU ANSWERED YES TO ANY OF THE ABOVE, PLEASE GIVE DETAILS:

**DOES THE STUDENT HAVE ANY ALLERGIES?** YES NO

E.G. Medicine, animals, etc.

**ANY DIETARY REQUIREMENTS?** YES NO

E.G. Eating disorders, intolerance to certain foods, etc.

IF YOU ANSWERED YES TO ANY OF THE ABOVE, PLEASE GIVE DETAILS:

**IS THE STUDENT TAKING ANY MEDICATION?** YES NO

**ANY SPECIAL MEDICAL NEEDS?** YES NO

**IS THERE ANYTHING ELSE WE SHOULD KNOW ABOUT?** YES NO

E.G. Emotional or behavioural conditions, motion sickness, homesickness, fears or phobias, etc.

IF YOU ANSWERED YES TO ANY OF THE ABOVE, PLEASE GIVE DETAILS:

### I CONSENT FOR THE STUDENT TO BE GIVEN THE FOLLOWING IF NECESSARY:

PARACETAMOL	YES	NO	ANTISEPTIC CREAM	YES	NO
IBUPROFEN	YES	NO	SUN CREAM	YES	NO

# BOOKING FORM 2019

## Section Four Conditions of Acceptance

### ARRIVALS AND DEPARTURES (UK)

All students arriving and departing on the designated days between 10.00 and 22.00 at Heathrow or Gatwick airport will be entitled to a free transfer service, including a personal meet and greet from Bucksmore staff upon arrival. Students studying in Cambridge are also entitled to this service if arriving at Stansted airport or St Pancras International railway station. London based courses are also entitled to this service if arriving at London City Airport, or St Pancras International railway station.

On departure days, a Bucksmore representative will take students to the check-in desk and ensure they are checked in and sent through security. Bucksmore will also arrange transport for students transferring between centres free of charge.

Students arriving or departing at any other airport or outside of the hours of 10.00 and 22.00 will be charged a supplementary transfer fee and will travel by private taxi (if requesting a private transfer). Please see the **Transfer Information 2019** document supplied alongside this booking form for prices and details.

After receiving a booking confirmation, please download and complete our **Airport Transfer Request Form** as soon as you know your flight details, and return it to Head Office at least four weeks before arriving.

If you are making your own arrangements to arrive at the centre directly, please let Head Office know your arrival details in advance so we can inform the Centre Manager.

No refunds can be issued for students not using the complimentary Bucksmore transfer service.

### ARRIVALS AND DEPARTURES (USA)

Bucksmore offer a free airport transfer service only on the designated arrival and departure days at pre-advertised set time intervals.

The free airport transfer is available from/to Newark Liberty International Airport and Philadelphia International Airport.

If arriving at an airport other than those designated, or at a time other than those designated, a surcharge will apply if a transfer is required.

### CANCELLATION POLICY

Cancellations must be made in writing to Bucksmore Head Office. Once booking confirmation has been received, the following cancellation fees will apply:

**30 days or more prior to arrival -**

**25% of total fees**

**7-29 days prior to arrival-**

**50% of total fees**

**0-6 days or more prior to arrival -**

**100% of total fees**

In case of visa refusal, all fees will be refunded minus an administration fee of £100. Please send evidence of refusal to Head Office to claim this refund.

### DAMAGE AND LOST KEYS

Bucksmore will pass on any charges for damage caused to college property by students. Students will also be liable for any fees incurred for lost or damaged keys. This fee can be paid directly to the host college by students before a replacement is issued.

### PERSONAL BELONGINGS

Bucksmore Education is not liable for any loss or damage of personal belongings during the student's stay.

### STUDENT BEHAVIOUR

Bucksmore Education reserves the right to remove any student from a centre if their behaviour is deemed to be against the best interests of the program. Bucksmore Education will not be liable for any resulting costs.

### INSURANCE

Insurance is included in our course fees. Full terms and conditions of the cover provided by Endsleigh Insurance are available upon request. Our insurance covers medical and cancellation fees.

### PAYMENT

In order to secure the booking, a £500 deposit. Full payment is required not less than 8 weeks before arrival. Payment will be expected by return for bookings made within 8 weeks of arrival. Students whose fees have not been paid in full will not be permitted to join their programme with Bucksmore.

Acceptable means of payment include:

- Bank Transfer
- Credit card (Visa/Mastercard)

When arranging a bank transfer please ensure your bank clearly shows your name, the student's name and the Bucksmore invoice number on the transfer advice, and return the Payment Advice form to Head Office.

Please also ensure that the full invoiced amount is transferred (without the deduction of bank charges).

### MAKING A BOOKING

Complete all sections of the Registration Form, sign and return it to Bucksmore Head Office by:

Email: [info@bucksmore.com](mailto:info@bucksmore.com)

Mail: 259 Greenwich High Road  
London SE10 8NB, UK

Wait to receive booking confirmation before booking flight tickets.

To enquire about availability, please visit our website **[www.bucksmore.com](http://www.bucksmore.com)** or call us with any questions on: **+44 (0) 208 312 8060**.

**Further details for payment methods will be sent out to you with the booking confirmation.**

- By returning this form I agree to the terms as laid down in both the above booking information and the Terms & Conditions document that can be downloaded from our website ([www.bucksmore.com/downloads](http://www.bucksmore.com/downloads)).
- In case of illness or injury to the child, as the legal guardian, I hereby grant permission to Bucksmore & its agents to authorise any medical treatment advised by the attending medical consultant and I undertake to pay for any such treatment not covered by insurance.
- I understand that Bucksmore Education are not liable for any loss or damage of personal belongings during the above named student's stay.
- I understand that all fees and expenses must be settled prior to the start of the course and that failure to comply may result in the booking being cancelled.

Bucksmore Education would like to use images and videos taken at the centre for publicity material during and after the summer.

Can we use images of the child you are enrolling for this purpose?

**I CONSENT**

**I DO NOT CONSENT**

If you change your mind, you can withdraw your consent at any time by sending an email to [info@bucksmore.com](mailto:info@bucksmore.com).

**SIGNED**

**DATE**

**PRINT NAME**

**RELATIONSHIP**  
(E.G. Parent/Guardian)